

The University of Kansas
Department of English, Graduate Applications
1445 Jayhawk Blvd., Room 3116
Lawrence, KS 66045

Please write this recommendation so that it may be used in this person's credentials to evaluate his or her strengths and weaknesses. Indicate the circumstances under which you knew this person and the length of time you observed his or her performance.

Please attach this sheet to your letter typed on institutional letterhead.

REFERENCE

(please indicate (✓) one choice below)

_____ I wish to have access to this statement and understand that under Public Law 93-380 I shall have the right to read this document.

_____ I wish this statement to be confidential, and I hereby waive any and all rights of access granted me by Public Law 93-380 to this document.

Candidate's Signature _____ Date _____

Candidate's Name _____

(Please Type)

If this section has not been completed and signed by the Candidate, the assumption will be made that the candidate will have access to it.

Signature

Employer

Name

Address

Title

Address

Date

Email Address

Telephone

Return this form and attachments to the address above.